

2012-13 CCS Registration Guidelines

1/10/12

For the school year 2012-13, CCS will once again take advantage of our online re-enrollment process. This process enables us to reduce the administrative workload associated with the annual re-enrollment of students.

As in the past, your registration fee will need to be paid by Feb. 1 in order for your child to remain enrolled.

We will tentatively hold a student's position in the classroom until Feb. 1. If your student(s) will not be returning to CCS for the 2012-13 school year, we ask that you communicate this change in writing to office personnel as soon as possible.

NEWS FLASH for Returning Families Paying Registration by 2/1!

Complete re-enrollment through ParentsWeb, return your signed statement of tuition & your registration payment no later than Tuesday, 2/1 AND you will be eligible for the following discount(s) (maximum discount \$75):

- Register 1 student - \$50 off registration fee
- Register 2 or more students - total of \$75 off registration fees

Parents will need to complete 3 things for re-enrollment to be considered complete.

Follow these 3 steps to complete the re-enrollment procedure for January 2012:

- o **First**, log-on to ParentsWeb and update and submit the family's updated personal information.
- o **Second**, review & sign the tuition statement included in the mailing.
- o **Third**, return the enclosed paperwork, along with payment of the registration fee, to the school office no later than February 1.
- o If changes need to be made to the tuition statement that you receive by mail, please call the school office and we will send you a corrected copy.

Note that registration will open to the public for any unpaid spots **after** February 1. By paying after February 1, you may risk losing your spot in the classroom.

2012-13 Tuition & Fees

	K4	K5	1st-5th	6th-8th
Registration	\$175	\$175	\$175	\$175
Curriculum & Activity Fee	\$250	\$300	\$425	\$425
Building Fee	\$200	\$200	\$250	\$250
Tuition	\$1364	\$2277	\$3168	\$3278
Totals	\$1989	\$2952	\$4018	\$4128

- Maximum registration fees - \$350.00 per family.
- There is a multi-student discount of 5% available.
- Pre-payment discount – amount equal to registration fee paid if total registration, fees, and tuition, are paid in full by June 1st. (maximum of \$350.00)
- A monthly automatic bank draft of tuition payments is available.
- All figures are rounded off to the nearest dollar.